



## COMPANIONS OF THE ORDER OF MALTA ('CoM')

### **GDPR PRIVACY STATEMENT – PLEASE KEEP**

The General Data Protection Regulations (GDPR) (Regulation (EU) 2016/679) is a regulation by which the European Parliament, the Council of the European Union and the European Commission intend to strengthen and unify data protection for all individuals within the European Union (EU). The GDPR aims primarily to give control back to citizens and residents over their personal data and to simplify the regulatory environment for international business by unifying the regulation within the EU.

### **WHAT DATA DO WE HOLD**

The CoM hold the names, addresses, phone numbers, email addresses and Gift Aid declarations provided to us by Companions (members of the CoM) and those who volunteer with us or donate to us. We also hold information on payments and donations made by Companions and other donors to us.

### **WHAT ARE THE LAWFUL BASES ON WHICH WE 'STORE' AND 'PROCESS' YOUR DATA?**

We store your data because there is a legitimate interest in being able to record your membership of the CoM, your involvement with us as a volunteer and the details of donors and donations to us. We will send information to you and/or contact you because and in accordance with your consent for us to do so.

### **YOUR RIGHTS**

You have the right to ask us for a copy of the information we hold on you and ask for it to be amended or deleted.

### **SOCIAL MEDIA**

The CoM only operate closed groups e.g. Facebook groups. We are not responsible for the operation of any such social networking platform itself but where we are responsible for moderating comments, we reserve the right to ignore, remove, limit or suspend a comment or responses without prior notice.

### **THE CoM'S RESPONSIBILITIES**

We will ensure that your data is kept private and confidential and is only used by relevant people to carry out relevant activities in accordance with your consent the GDPR and Data Protection Act 1998. Save as expressly consented to by you or as required by law we will not disclose your personal data to any other organisation.

### **Changes to this privacy policy**

We will update this statement whenever our privacy policy changes in any way. If you have any questions or feedback about how we use your data, contact us at [secretary.companions@gmail.com](mailto:secretary.companions@gmail.com)

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